Hospital Bed Order Checklist

Please provide the following documentation when ordering a hospital bed:

- Patient demographic information
- Face-to-face chart notes documenting need for hospital-bed-level positioning
- Medical necessity (one must apply):
  - Medical condition requires positioning not feasible in an ordinary bed (e.g., to alleviate pain, promote respiration, prevent aspiration)
  - Patient requires head-of-bed elevation more than 30 degrees most of the time due to CHF, COPD, or aspiration risk
  - Patient requires traction equipment that can only be attached to a hospital bed
- For semi-electric / full-electric, documentation that patient can operate the controls
- Patient weight (bariatric bed required if ≥ 350 lb)
- Hospital Bed Standard Written Order (SWO) required elements:
  - Patient name
  - Order date
  - Bed type (manual / semi-electric / full-electric / bariatric)
  - Side rails, mattress, accessories (trapeze, over-bed table)
  - Treating practitioner name or NPI & signature
  - SWO date must be on or prior to delivery date and on file prior to billing

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